



Received at the Office of the City Clerk

Date: _____

Time: _____

Received by: _____

Fee: _____

CITY OF NORTH ADAMS, MASSACHUSETTS

Zoning Board of Appeals

HOME OCCUPATION SPECIAL PERMIT

Date: _____

1. Name of applicant: _____

2. Project address: _____

3. Name and address of each attorney, agent or representative (*on back*)

4. The undersigned applicant is () the owner of () the holder of a written purchase option on the premises which is the subject of this application (*check one*).

5. The record title to said premises stands in the name(s) of: _____

6. Whose address is: _____

7. By a deed duly recorded in the Northern Berkshire Registry of Deeds in:

Book _____ Page _____

A COPY OF THE PROPERTY DEED MUST BE ATTACHED TO THIS APPLICATION FOR THE APPLICATION TO BE PROCESSED.

8. Home occupation proposed: _____

9. Will there be clients/customers coming to your home? _____

10. How many per day? _____

11. Who will be carrying on the business? _____

12. How much (%) of the total floor area of the residence will be used for the business? _____

13. Will there be any interior structural alterations made? _____

If so, please describe: _____

14. Will there be any advertising, display, external storage of equipment, vehicles or supplies associated with the home occupation or other indication of a home occupation on the premises?

15. Will there be shipments made to the business? _____

16. Does the business require the handling, use or storage of toxic chemicals or hazardous waste or produce obnoxious odors, vibrations, glare, heat, fumes, smoke, dust, light, electrical interference or other external effects? _____

17. Will there be any noise associated with the business? _____

18. Does the business involve the use of any free-standing accessory structures or garages or barns attached to the residence solely for the operation of the home occupation? _____

19. Will there be any retail sales? _____

If so, what will be sold? _____

20. Will there be any external alteration of the structure? _____

21. Will there be any artificial outdoor illumination? _____

22. How much vehicular traffic is anticipated on a daily basis? _____

23. How many parking spaces will be made available for customers/clients? _____

24. Where will they be located? _____

25. Please attach an accurate site plan indicating the dimensions of the property and the location, and size of any existing buildings, parking areas, driveways and any other information which will help the Board in its consideration of the application. I understand that a public hearing on this application will not be scheduled until the required plan is submitted.

26. A brief, as required by Section W I E of the Rules of the North Adams Zoning Board of Appeals is () attached or () will be submitted at the public hearing.

ALL REQUIRED INFORMATION MUST BE SUBMITTED BY THE APPLICATION DUE DATE OR THE APPLICATION WILL NOT BE PROCESSED.

Applicant signature: _____ Phone: _____

Received from applicant, sum of : \$ _____ Hearing date: _____

NORTH ADAMS REVISED ORDINANCES

HOME OCCUPATION

An accessory use of a single- or two-family residential structure, involving provision of professional services, or sale of goods or sale of handicrafts and artwork which generates an increase in traffic within the residential area and which:

- (a) Is carried on by members of the family residing on the premises plus no more than one nonresident assistant or employee;
- (b) Is clearly incidental, secondary and accessory to the use of the structure for residential purposes and comprises not more than 20% of the total floor area of the residence or 450 square feet of space, whichever is less; no interior structural alteration shall be permitted if it would make it difficult to return the premises to an exclusively residential use;
- (c) Has no advertising, display, external storage of equipment, vehicles or supplies associated with the home occupation or other indication of a home occupation on the premises; no person shall conduct or allow any operations outside a structure nor maintain or allow any storage or other unsightly condition outside a structure;
- (d) Does not involve shipments (incoming or outgoing) by vehicles having a gross vehicle weight of more than 8,000 pounds;
- (e) Does not involve the handling, use or storage of toxic chemicals or hazardous waste and produces no obnoxious odors, vibrations, glare, heat, fumes, smoke, dust, light, electric interference or other external effect not normally associated with the use of residential property, detectable to normal sensory perception outside the structure; the use shall not produce a level of noise which exceeds the level which is normally associated with the category of dwelling or the immediate neighborhood;
- (f) Does not involve the use of any accessory structures or attached garages or barns solely for the operation of the home occupation or sale of goods;
- (g) Any retail sales are limited to the sale of products or goods produced or fabricated on the premises as a result of the home occupation;
- (h) No external alteration to the structure which would change the residential character and appearance of the dwelling;
- (i) No artificial outdoor illumination of any kind for permitted home occupations on the property, including off-street parking areas, the house or any accessory structures, other than the normal and customary outdoor lighting for single-family houses (such as a customary porch light or garage light or walkway light);
- (j) Vehicular traffic generated by the home occupation does not exceed that normally expected in a residential area;
- (k) Has sufficient off-street parking spaces, located to the side or rear of the residential structure, available to provide for the parking needs generated.